

TOWN OF LYME
Select Board Meeting
September 24th 2015
Town Office Conference Room
Approved: October 1st 2015

The following were present for part or all of the meeting: Susan J. MacKenzie (Chair), Patricia G. Jenks (member), Charles J. Smith (member), Chief O'Keefe (Police Chief) and Dina Cutting (Administrative Assistant),

1. Chair MacKenzie opened the meeting at 8:00AM
2. Jenks moved to approve the minutes of September 17th, 2015 public meeting minutes. Seconded by Smith. Voted unanimously in favor.
3. Matters arising:
 - Jenks asked to revisit the previous discussion regarding highway compensation for this season. It was agreed the highway employee's performed exemplary work over the summer months under difficult circumstances. Because the highway crew is shorthanded there will not be much of an opportunity for the 2 remaining employees to use their vacation time. The policy of the Town is to use it or lose it. After a lengthy discussion MacKenzie moved to offer both employees the option of being paid now for 1 week of vacation time and the ability to carry over the remaining total into 2016. Seconded by Jenks. The board again commended their efforts in being fiscally responsible and for all the extra work they had done in the past few months. This motion was voted unanimously in favor.
 - GMC Ton-Truck, currently disabled: After a brief discussion the board felt it was better to have the GMC advertised to accept bids rather than wait to trade it. Cutting to advertise the GMC listed as "not road worthy and in as is condition".
 - No information from Pathways as of 9/24/2015 8:00AM.
 - Parking Ordinance: Chief O'Keefe explained that the towns parking ordinances take precedence over the State Park & Ride rules. Under #2 (O) and both # 3 & # 4 in the Towns Parking Ordinance vehicles may not be left in the park and ride overnight or for long-term parking as has been happening by abutting tenants and business owners. This is an enforcement issue. Chief O'Keefe will secure the correct signage, to be purchased from the Select Board contingency line and begin issuing citations once the signage is in place.
 - River Road Slump: MacKenzie reported that CLD Engineering obtained a second opinion on the feasibility of fixing the River Road slump area. This does not look like a positive outcome. The new engineer, Golder Engineering, CLD Engineering and Willis Engineering all felt this section of the road should be closed to traffic for safety reasons. The stability of this section is unknown. MacKenzie will request a written document from the 3 engineering firms. Willis will have a report on the soils and potential costs in order to make a decision as to what direction this project needs to go i.e. fixing this location, re-locating this section of the road or closing the section altogether.

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4. New items:

- Trees of concern on Goose Pond Road have been dealt with by a tree management company hired by Eversource Utilities. They will be back to clean up the debris left from the cut.
- Wayne Bates will be giving the Highway garage a Spring cleaning (in the Fall). The hourly amount worked will be a bit higher for this month.
- A complaint was reported on Cutting Hill Lane. MacKenzie and Bailey addressed this.
- A request to put a bench on the west end of the common came before the board. MacKenzie is under the impression this is a removable bench. The board approved this.
- A member of the Fire & Fast Squad asked about having an open house at the same time as the shredding event on October 4th, 2015. After a brief discussion the board felt it was better for them to organize this on a different day, not knowing what the attendance and traffic flow will be for the shredding event. Cutting will notify the Fire & Fast squad member who made the inquiry.
- Smith will check to see if the new web page design had been okayed so that Robbins can move this along and get things up and running.

5. Public Comment: none at this time.

6. The payroll manifest was reviewed.

7. Eversource: The board discussed redirecting a street light at the request of a property owner on Market Street. The estimated charge for this will be \$238.77 and the property owner will be paying this fee. Chief O'Keefe approved of this compromise solution. The Board approved and signed the work request document.

8. The board reviewed and signed the non-compliance letter for a late Report of Wood Cut.

9. A Notice of Intent to Cut was signed for Smarts Mt. Realty Map 415 Lot 22

10. A Report of Wood Cut was reviewed and signed for Sargent- Map 707 Lot 131 in the amount of \$3,392.25.

11. Committee & Commissions:

- Heritage Commission: The Commission is hoping to do a historical investigation and informal assessment of the house just purchased by the Historical Society. They discussed some other buildings in town that are of interest to the Commission for historical reasons. The meeting was also attended by two members of the New Hampshire Preservation Alliance.
- Recreation Commission: MacKenzie reported the Recreation Commission met in order to confirm some plans for the Plot Hill 5K road race fundraiser to be held October 3rd.

12. Ongoing:

- The board confirmed the attendance for the hearing on October 4, 2015 for the Smith case. This has been posted as a Select Board meeting.
- Goose Pond Road project will start on October 5th, 2015. Advisory signage has been put up.
- Pike house generator: There appears to be another option for providing

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generator service for operating the pump in the Town Office building. The Board requested that Cutting invite Terry Bowen of Lyme Electric to come explain how best to handle this upgrade.

- Hewes Brook project is at a standstill. Waiting for more information.
- Hazard Mitigation meeting: scheduled for October 7th 4:00PM to 6:00PM. Meeting: Point of clarification-If it is part of the position the employee holds in the town and the EMD has requested the employee come as the department head and or representative flex time may be used, if needed.

13. Cutting presented Ian Smith's resignation letter. MacKenzie moved to accept his resignation, with regret. Seconded by Jenks. Voted unanimously in favor.
14. At 9:40AM MacKenzie moved to enter non-public session in accordance with RSA 91-A:3 II (a). Personnel matter. Present for this non-public session was MacKenzie, Jenks, Smith and Cutting. A matter of office procedure was discussed and will be implemented, effective immediately.
15. At 9:55 AM the Board returned to public session.
16. At 9:57AM Mackenzie moved to enter on-public session in accordance with RSA 91-A: 3 II (a) for the purpose of evaluations & a personnel matter. Seconded by Jenks. Voted unanimously by a roll call vote. Present for this non-public session was MacKenzie, Jenks and Smith.
17. At 12:00 noon the board returned to public session having made no decisions.
18. There being no further business at 12:00 noon Smith moved to adjourn. Seconded by Jenks. Voted unanimously in favor.

Respectfully Submitted
Dina Cutting